

Curriculum Vitae

I am a leader and problem solver who works well in teams and who strives to make the best of every situation. Flexibility, ingenuity and creativity are my fortes, as I use the necessary resources and personnel at hand to complete any given task in a professional and exceptional manner. My skill set is diverse, as I have considerable knowledge of, and experience in:

- Educational Leadership
 - Speaking Fluent Cantonese
 - Administrative Protocol
 - Fiscal Management and Responsibility
 - Mental Health and Wellness in Education
 - Professional Development
 - Maintaining and building interpersonal relationships
 - Expertise in the benefits of Athletics in relation to health, academics and social well-being.
 - Academic Research Methodology
 - Healthy Schools Initiatives
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Education

- April 2017 Doctor of Education from Simon Fraser University. Parental Support for Students Who Participate in High School Athletics: An Exploration of the Perceived Influence of Parents and Its Effect on Student Self-Efficacy and Academic Success. Results focused on Membership, engagement, and the importance of the school community. Abstract and thesis available here <http://summit.sfu.ca/item/17207>
- August 2004 Masters of Education from the University of British Columbia in Curriculum Studies: 90% average (4.0). The foci were Technology Education and Curriculum Implementation
- August 1999 Bachelor of Education from the University of British Columbia in English and Social Studies Methods, Social Justice Cohort (Pilot Year)
- August 1997 Bachelor of Arts in English Literature from the University of British Columbia.
- July 1993 High School Graduation (with Honours) from Prince of Wales Secondary in Vancouver

Experience

- July 2015 to Present
 - District Principal, Education Services, Specialty Programs
 - Responsibilities include: Interagency Programs, Provincial Resource Programs, Alternative to Mainstream Education Programs, Summer Programs, Surrey Community College (until 2018), Surrey Pre-Trial Centre (until 2018), Mental Health and Healthy Schools Initiatives, Safe and Caring Schools. I also advise/guide elementary and secondary administrators and counsellors on how to work with their most vulnerable and at-risk youth.
- April 2020 to Present
 - Instructor, Masters of Arts in Leadership, TWU Global, Trinity Western University. Specialty areas: intercultural communication, culturally inclusive facilitation, culturally responsive teaching, Educational Leadership
- July 2011 to July 2015
 - Principal, Continuing Education
 - Responsibilities included: Surrey Pretrial Centre, Summer Learning, Surrey Community College and Newton Adult Education Centre.
- February 2010 to June 2011
 - Summer School site Principal responsible for the academic and administrative organization of the Summer School
 - Conducted interviews for hiring teaching staff
 - Chaired Summer School Administration Meetings, coordinated efforts between Summer School and Human Resources and helped with the overall organization of Summer School.
- September 2008 to August 2010
 - Site Assistant, Simon Fraser University, Surrey Campus
 - Responsible for working with 5 Masters of Education Cohorts in Burnaby, Langley and Surrey assisting students with research and guiding the, with their professor, as they complete their degree.

Daniel To Ed.D
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- March 2009 to August 2009
 - Summer School Principal for North Surrey Secondary responsible for the academic and administrative organization of the Summer School
 - Conducted interviews for hiring teaching staff
 - Chaired Summer School Administration meetings and helped with the overall organization of Summer School.
- March 2008 to August 2008
 - Summer School Principal for North Surrey Secondary responsible for the academic and administrative organization of the Summer School
 - Conducted interviews for hiring teaching staff
 - Responsible for the Provincial exams.
- September 2007 to June 2011
 - Athletic Director, Earl Marriott Secondary
 - Grad Transition Coordinator, Earl Marriott Secondary
 - Teaching English 10, English 11 and English 8
 - Head Coach, Senior Girls Volleyball
 - Scholarship Committee Member
 - Organized Provincial Championships for Sr. Girls AAAA Volleyball
 - Member, BC School Sports Scholarship Committee and Rules and Regulations
- May 2007 to September 2007
 - Summer School Administrator for Surrey School District primarily responsible for the administration of Provincial exams and the Transitions Program (Appointed March 2007).
 - Conducted interviews for hiring teaching staff
- April 24-25, 2007
 - Presenter at the BC Education Online Conference. Topics included Cyberbullying and the Integration of Technology into Classroom Pedagogy
- Summer 2006
 - All Sites and Provincial Exams Summer School Administrator for SD 36 (Appointed March 2006)
 - Primarily responsible for the administration of Provincial Exams
 - Conducted interviews for hiring teaching staff
- September 2006 to September 2007
 - Athletic Director, Earl Marriott Secondary
 - Professional Development Committee – Treasurer
 - Scholarship Committee Member
 - Member, Vancouver Foundation Educational Grant Committee
- September 2005 to 2006
 - Athletic Director, Earl Marriott Secondary
 - Professional Development Committee – Treasurer
 - Technology Committee Member
 - Grad Committee Sponsor and Event Host/MC
 - Scholarship Committee Member
 - Senior Girls Volleyball Head Coach
 - Member of District Leadership Group Year 2
 - Member, Vancouver Foundation Educational Grant Committee
- Summer 2005
 - All Sites and Provincial Exams Summer School Administrator for SD 36 (Appointed March 2005)
 - Primarily responsible for the administration of Provincial Exams
 - Conducted interviews for hiring teaching staff
- September 2004 to 2005
 - Planning 10 and CAPP Department Head, Earl Marriott – Responsible for Portfolio Implementation and course building.
 - Coordinated Planning 10/Career Education Seminars with SFU Surrey, Arts Institute, CDI College, UBC Forestry, Youth Net Delta and ICBC for all Planning 10 and CAPP Classes
 - Computer Facilitator – Responsible for the Implementation of new management strategy at the school
 - Professional Development Committee – Treasurer
 - Technology Committee Member
 - Grad Committee Sponsor and Event Host/MC
 - Scholarship Committee Member
 - Senior Girls Volleyball Head Coach

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- Member of District Leadership Group
 - Member, Vancouver Foundation Educational Grant Committee
- September 2003 to September 2004
- Planning 10 and CAPP Department Head, Earl Marriott – Responsible for the Government Pilot and Development of course material.
 - Coordinated Planning 10/Career Education Seminars with SFU Surrey, Arts Institute, CDI College, UBC Forestry, Youth Net Delta and ICBC for all Planning 10 and CAPP Classes
 - Professional Development Committee – Treasurer
 - Gifted Student Coordinator
 - Grad Committee Sponsor and Event Host/MC
 - Student Council Sponsor
 - Scholarship Committee Member
 - Senior Girls Volleyball Head Coach
- September 2002 to September 2003
- Business Education Department Head, Earl Marriott
 - Responsible for recommending the purchase of new technology for Earl Marriott.
 - Professional Development Committee – Treasurer
 - Gifted Student Coordinator
 - Technology Committee Member
 - Grad Committee Sponsor and Event Host/MC
 - Student Council Sponsor
 - Scholarship Committee Member
 - Junior Girls Volleyball Head Coach
- September 2000 to September 2002
- Teacher, Earl Marriott
 - Professional Development Committee – Treasurer (Co Chair in 2001/2002)
 - Student Council Sponsor
 - Scholarship Committee Member
 - Junior Girls Volleyball Head Coach
 - Junior Girls Basketball Head Coach
- November 1999 to September 2000
- Teacher, Earl Marriott
 - Student Council Sponsor
 - Junior Girls Volleyball Assistant Coach
 - Junior Girls Basketball Assistant Coach
- September 1999 to November 1999
- TOC, Surrey School District

References available upon request